FileLocal

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Executive Board Meeting Summary

June 3, 2016

SEATTLE MUNICIPAL TOWER CONFERENCE ROOM 4090
SEATTLE, WA

Executive Board:

Susy Haugen, Chair
City of Everett

Toni Battersby
City of Bellevue

Glen Lee
City of Seattle

Andy Cherullo
City of Tacoma

KEY: Underlined text indicates actions/decisions.
Bold/italicized text indicates follow up items.

Standing Items

1. CALL TO ORDER

The June 3, 2016, meeting of the Washington Multi-City Business License and Tax Portal Agency (FileLocal) was called to order at 12:03 p.m. and held in Conference Room 4090 of the Seattle Municipal Tower in Seattle, Washington.

ROLL CALL

Board Members Present: Susy Haugen (phone), Toni Battersby (phone), Glen Lee and Andy Cherullo (phone)

Staff and Guests: Jamie Carnell, Kevin Fitzpatrick, Laurie McVay, Yingying Chen (phone), David Linehan (phone), Joseph Cunha (phone), Rick Mekdessie (phone), and Wendy Bremer (phone)

2. PUBLIC COMMENT

There were no public comments.

3. APPROVAL OF MEETING SUMMARY

On a motion made by Andy Cherullo and seconded by Glen Lee, the board approved the March 28, 2016, meeting summary.

4. REVIEW OF FINANCIAL STATEMENT

Yingying Chen summarized the **March and April** financial statements. There were no questions or comments

5. ACTION ITEMS

A. **Resolution FL 2016_06 Draft 2017 Budget**: Jamie Carnell briefly reviewed the annual budget approval process and the new proposed

*A public comment period is provided to allow the public to briefly present information, topics or issues that they feel should be considered by the board. Presentation should be limited to three minutes and be summary in nature. The board may decide to discuss the topic briefly at that time or to request its placement on a future agenda.

line items in the draft budget for 2017. On a motion made by Glen Lee and seconded by Andy Cherullo, the resolution was passed.

B. **Resolution FL 2016-08 Leviathan Contract**: On a motion made by Andy Cherullo and seconded by Glen Lee, the board passed the resolution.

6. EXECUTIVE SESSION

Pursuant to RCW 2.30.110(i)(iii) the Board was in executive session from 12:35 p.m. to 1:12 p.m. for a discussion with legal counsel regarding litigation or legal risks of a proposed action or current practice when public discussion is likely to result in adverse legal or financial consequence.

7. ADJOURNMENT

The meeting of the Executive Board adjourned at 1:14 p.m.

Respectfully Submitted,



Laurie McVay
Secretary, FileLocal