RESOLUTION NO. FL2019-03

A Resolution of the Washington Multi-City Business License and Tax Portal Agency Executive Board Approving Amendments to the Portal Agency Operations Policy — Information Technology Security Policies (IT Manual).

Whereas, the Washington Multi-City Business License and Tax Portal Agency ("Portal Agency") Interlocal Agreement requires the development of a Portal Agency Operations Policy;

Whereas, FileLocal Resolution FL2016-04 adopted the current portions of the Portal Agency Operations Policy referred to as the IT Manual;

Whereas, the Interlocal Agreement specifies that the Operations Committee shall assist in the review of the Portal Agency Operations Policy and any amendments thereto;

Whereas, the Operations Committee has reviewed and recommends certain changes to the portions of the Portal Agency Operations Policy known as the IT Manual, as shown on Attachment A hereto; and

Whereas, approval of amendments to the Portal Agency Operations Policy requires a super-majority vote of the Executive Board;

Now Therefore,

BE IT RESOLVED by the Executive Board of the Washington Multi-City Business License and Tax Portal Agency:

SECTION 1. The Executive Board hereby approves the attached amendments to the IT Manual portion of the Portal Agency Operations Policy, as shown in Attachment A to this Resolution. For ease of reference, a "redline" of the IT Manual revisions is attached hereto as Attachment B. All previous versions of the IT Manual and any related Operations Policies that are inconsistent with the amendments shown on Attachment A are hereby repealed and replaced.

ADOPTED by super-majority vote this 28th **day of** March. 2019, **2019.**

ATTEST:

Washington Multi-City Business License and Tax Portal Agency Executive Board
Seattle, Washington

Julie Parrick
Board Secretary

Board Chair