RESOLUTION NO. FL2019-06

A Resolution of the Washington Multi-City Business License and Tax Portal Agency Executive Board Authorizing a Contract with Kubra Date Transfer, Ltd. to Provide Payment Processing Services through December 31, 2021.

Whereas, pursuant to Section 6 of the Washington Multi-City Business License and Tax Portal Agency Interlocal Agreement, the Executive Board of the FileLocal Agency has the power to enter into agreements with third parties for the provision of services necessary to fully implement the purposes of the Agency and the Interlocal Agreement;

Whereas, the Agency contracted with Kubra Data Transfer, Ltd. ("Kubra") to provide payment processing services under a contract dated December 1, 2016, and the Agency would like to retain Kubra as its payment processing vendor due to its history and familiarity with the Agency;

Whereas, the current Kubra contract provides in Section 4.1 that its Initial Term runs for a period of twenty-six consecutive months from December 1, 2016, which means the Initial Term of the Agreement expired on January 31, 2019;

Whereas, the Kubra contract automatically renewed for an additional 12-month period at the conclusion of the Initial Term because neither the Agency nor Kubra provided written notice of termination, thereby extending the Term of the contract to January 31, 2020;

Whereas, both Kubra and the Agency now desire to extend the Term of the Agreement to a fixed date of December 31, 2021, with further automatic renewals occurring thereafter if neither party provides written notice of termination; and

Whereas, the Agency and Kubra additionally desire to reduce the Convenience Fee, as set forth in "Schedule A – Services and Charges" of the Kubra contract, for the remainder of the Term;

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BE IT RESOLVED by the Executive Board of the Washington Multi-City Business License and Tax Portal Agency:

SECTION 1. The Executive Board authorizes the Program Manager to execute an amendment to the Electronic Payment Processing Services Agreement with Kubra Data Transfer, Ltd., substantially in the form as set forth in Attachment A to this Resolution.

ADOPTED this 26th day of September, 2019.

ATTEST:

Washington Multi-City Business License and Tax Portal Agency Executive Board
Seattle, Washington

Julie Parnick
Board Secretary

Board Chair