FileLocal

700 5th Avenue, M/S SMT 60-70
P.O. Box 94669
Seattle, WA 98124-4669

Executive Board:

Jamie Thomas
City of Auburn

Jamie Robinson
City of Bellevue

Jeff Friend
City of Des Moines

Heide Brillantes
City of Everett

Paula Painter, Chair
City of Kent

Lindsey Vaughn
City of Lake Forest Park

Kari Roller
City of Renton

Jamie Carnel, Vice-Chair
City of Seattle

Andy Cherullo
City of Tacoma

Executive Board Meeting Summary

June 6, 2024

700 5TH AVE, ROOM 4096
TEAMS CONFERENCE CALL
SEATTLE, WA

KEY: Underlined text indicates actions/decisions.
Bold/italicized text indicates follow-up items.

Standing Items

1. CALL TO ORDER

The 06-07-24 meeting of the Washington Multi-City Business License and Tax Portal Agency (FileLocal) was called to order at 11:03 a.m. and conducted by Teams meeting.

ROLL CALL

Board Members Present: Jeff Friend (phone), Heide Brillantes (phone), Andrea Madson for Paula Painter (phone), Kristin Trivelas for Kari Roller (phone), Jamie Carnell (phone) and Andy Cherullo (phone)

Staff and Guests: Scott Hitchcock (phone), Julie Panick April Arnold (phone), and David Linehan (phone)

2. PUBLIC COMMENT

There were no public comments.

3. APPROVAL OF THE 05-06-24 AND 03-21-2024 MEETING SUMMARIES

On a motion made by Andy Cherullo and seconded by Kristin Trivelas, the board approved the 05-06-24 and 03-21-24 meeting summaries.

4. REVIEW OF FINANCIAL STATEMENTS

Scott Hitchcock summarized the April 2024 financial statements and cash status. There were no questions or comments.

*A public comment period is provided to allow the public to briefly present information, topics or issues that they feel should be considered by the board. Presentation should be limited to three minutes and be summary in nature. The board may decide to discuss the topic briefly at that time or to request its placement on a future agenda.

5. ACTION ITEMS

A. Resolution FL2024-03 Draft Budget 2025-2029

a. Scott Hitchcock reviewed the resolution

i. Motion to accept: Andy Cherullo
ii. Motion seconded: Jeff Friend
iii. Supermajority vote passed

VOTE FL2024-03	City	Member
	Auburn	Jamie Thomas (absent)
	Bellevue	Jamie Robinson (absent)
YES	Des Moines	Jeff Friend
YES	Everett	Heide Brillantes
YES	Kent	Andrea Madsen for Paula Painter
	Lake Forest Park	Lindsey Vaughn (absent)
YES	Renton	Kristin Trivelas for Kari Roller
YES	Seattle	Jamie Carnell
YES	Tacoma	Andy Cherullo

B. Resolution FL2024-04 Tamazari Contract Amendment

a. Scott Hitchcock reviewed the resolution.

i. Motion to accept: Andy Cherullo
ii. Motion seconded: Jeff Friend
iii. Majority vote: passed

VOTE FL2024-04	City	Member
	Auburn	Jamie Thomas (absent)
	Bellevue	Jamie Robinson (absent)
YES	Des Moines	Jeff Friend
YES	Everett	Heide Brillantes

YES	**Kent**	**Andrea Madsen for Paula Painter**
	Lake Forest Park	**Lindsey Vaughn (absent)**
YES	**Renton**	**Kristin Trivelas for Kari Roller**
YES	**Seattle**	**Jamie Carnell**
YES	**Tacoma**	**Andy Cherullo**

C. Resolution FL2024-05 Leviathan Contract Extension

a. Scott Hitchcock reviewed the resolution.

i. Motion to accept: Andy Cherullo
ii. Motion seconded: Kristin Trivelas
iii. Majority vote passed

VOTE FL2024-05	City	Member
	Auburn	**Jamie Thomas (absent)**
	Bellevue	**Jamie Robinson (absent)**
YES	**Des Moines**	**Jeff Friend**
YES	**Everett**	**Heide Brillantes**
YES	**Kent**	**Andrea Madsen for Paula Painter**
	Lake Forest Park	**Lindsey Vaughn (absent)**
YES	**Renton**	**Kristin Trivelas for Kari Roller**
YES	**Seattle**	**Jamie Carnell**
YES	**Tacoma**	**Andy Cherullo**

D. Resolution FL2024-06 Inslee Best Doezie & Ryder Contract Amendment

a. Scott Hitchcock reviewed the resolution.

i. Motion to accept: Andy Cherullo
ii. Motion seconded: Jeff Friend
iii. Majority vote: passed

VOTE FL2024-06	City	Member
	Auburn	Jamie Thomas (absent)
	Bellevue	Jamie Robinson (absent)
YES	Des Moines	Jeff Friend
YES	Everett	Heide Brillantes
YES	Kent	Andrea Madsen for Paula Painter
	Lake Forest Park	Lindsey Vaughn (absent)
YES	Renton	Kristin Trivelas for Kari Roller
YES	Seattle	Jamie Carnell
YES	Tacoma	Andy Cherullo

6. DISCUSSION ITEMS:

A. Operational Performance Report

Scott Hitchcock reviewed the Operational Performance Report. There were no questions or comments.

B. 2023 Annual Financial Statements

Scott Hitchcock presented the 2023 Annual Financial Statements. There were no questions or comments.

C. Vendor Warrant List

Scott Hitchcock reviewed the 1st Quarter Vendor Warrant List. There were no questions or comments.

7. ADJOURNMENT

On a motion made by Andy Cherullo and seconded by Jeff Friend, the meeting of the Executive Board adjourned at 11:27 a.m.

Respectfully submitted,

Julie Panick
Secretary, FileLocal