FileLocal

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Executive Board:

Jamie Thomas
City of Auburn

Michael Chandler
City of Bellevue

Jeff Friend
City of Des Moines

Marista Jorve
City of Everett

Paula Painter, Chair
City of Kent

Lindsey Vaughn
City of Lake Forest Park

Kari Roller
City of Renton

Dwight Dively, Vice Chair
City of Seattle

Andy Cherullo
City of Tacoma

Executive Board Meeting Summary

June 04, 2026

700 5TH AVE, ROOM 4086
TEAMS CONFERENCE CALL
SEATTLE, WA

KEY: Underlined text indicates actions/decisions.
Bold/italicized text indicates follow-up items.

Standing Items

1. CALL TO ORDER

June 4, 2026, meeting of the Washington Multi-City Business License and Tax Portal Agency (FileLocal) was called to order at 11:01 a.m. and conducted by Teams meeting.

2. ROLL CALL

Board Members Present: Natalia Smigina for Jamie Thomas (phone) Michael Chandler (phone), Damarina Lee for Jeff Friend (phone), Marista Jorve (phone), Paula Painter (phone), Kari Roller (phone), Joseph Cunha for Dwight Dively (phone), Andy Cherullo (phone)

Staff and Guests: Julie Panick, Scott Hitchcock (phone), John Costello (phone), David Linehan (phone), and Horace Francis (phone)

3. PUBLIC COMMENT

There were no public comments.

4. APPROVAL OF MEETING SUMMARY

On a motion made by Andy Cherello and seconded by Joseph Cunha the board approved the 03-19-26 meeting summary.

5. REVIEW OF FINANCIAL STATEMENTS

Horace Francis summarized the April 2026 financial statements and cash status. There were no questions or comments.

*A public comment period is provided to allow the public to briefly present information, topics or issues that they feel should be considered by the board. Presentation should be limited to three minutes and be summary in nature. The board may decide to discuss the topic briefly at that time or to request its placement on a future agenda.

6. ACTION ITEMS

A. Resolution FL2026-03 Adding a New Factor to the Cost Allocation Method.

a. Scott Hitchcock reviewed the resolution. There were no questions or comments.

i. Motion to accept: Andy Cherullo
ii. Motion second: Michael Chandler
iii. Supermajority vote passed

VOTE FL2026-03	City	Member
YES	Auburn	Natalia Smagina for Jamie Thomas
YES	Bellevue	Michael Chandler
YES	Des Moines	Damarina Lee for Jeff Friend
YES	Everett	Marista Jorve
YES	Kent	Paula Painter
YES	Lake Forest Park	Lindsey Vaughn
YES	Renton	Kari Roller
YES	Seattle	Joseph Cunha for Dwight Dively
YES	Tacoma	Andy Cherullo

B. Resolution FL2026-04 Draft Budget 2027-2031

a. Scott Hitchcock reviewed the resolution. There were no questions or comments.

i. Motion to accept: Andy Cherullo
ii. Motion seconded: Joseph Cunha
iii. Supermajority vote: passed

VOTE FL2026-04	City	Member
YES	Auburn	Natalia Smagina for Jamie Thomas
YES	Bellevue	Michael Chandler
YES	Des Moines	Damarina Lee for Jeff Friend
YES	Everett	Marista Jorve
YES	Kent	Paula Painter
YES	Lake Forest Park	Lindsey Vaughn
YES	Renton	Kari Roller
YES	Seattle	Joseph Cunha for Dwight Dively
YES	Tacoma	Andy Cherullo

7. DISCUSSION ITEMS:

A. Contract Updates

Scott Hitchcock provided the following contract updates:

Tamazari, Amendment – extends Project Manager services to 2028.

Seattle Information Technology Services, Amendment - extends Email, Messaging, and SharePoint 2026-2031.

B. Operational Performance Report (OPR)

Scott Hitchcock reviewed the Operational Performance Report. There were no questions or comments.

C. Vendor Warrant List

Scott Hitchcock reviewed the 1st Quarter Vendor Warrant List. There were no questions or comments.

8. ADJOURNMENT

On a motion by Andy Cherullo and seconded by Kari Roller the meeting was adjourned at 11:23a.m.

Respectfully submitted,

Julie Panick
Secretary, FileLocal